



PRE-EMPLOYMENT RELEASE FORM

To be completed by applicant.
Please fill out the interactive form in Acrobat and print completed form OR
print form and fill form out manually (please print clearly).
Fax completed form, application and/or resume to 248.548.0055

GENERAL INFORMATION

NAME (LAST, FIRST, MIDDLE) _____

SOCIAL SECURITY NO. _____

ALIASES OR OTHER NAMES (INCLUDE MAIDEN NAMES) _____

DATE OF BIRTH _____

Used for Criminal and Driving Records. The age discrimination act in the employment act of 1967 prohibits discrimination in employment based on age.

SEX MALE FEMALE RACE _____

RESIDENCE INFORMATION

Must list all places lived in the past 10 years (Including temporary residences).

STREET APT# CITY STATE ZIP DATES OF RESIDENCE

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EMPLOYMENT INFORMATION

Have you listed all Employment information on your application for the last five years? YES NO

*If "No", please attach a separate sheet indicating all employment information including part-time and temporary jobs.
Any gaps in employment must be explained on a separate sheet.*

May we contact your present employer? YES NO

DRIVERS LICENSE INFORMATION

STATE LICENSE NUMBER

APPLICANT'S INITIALS _____



PRE-EMPLOYMENT RELEASE FORM (CONTINUED)

CRIMINAL HISTORY

Have you been convicted of a traffic violation involving drugs or alcohol within the past 10 years? YES NO

Have you ever been convicted, plead guilty or no contest to a crime? YES NO

(This includes local, state and federal crimes)

IF "YES", PLEASE EXPLAIN

As a Part of your hiring process, Eye to Eye Private Investigation & Research will be investigating and verifying the information you've supplied on all pages of this release form, employment application or resume. This form is a formal notice that such an investigation WILL take place. Some or all information may be verified before a decision is made on a job offer, and if an offer is made, some or all information may be verified after you're conditionally hired as specified by your employer. Please fill out the form COMPLETELY and HONESTLY. You are aware that any false or misleading statement, omission or failure to disclose information may disqualify you for employment or, if employed, may result in disciplinary action up to and including dismissed without liability for salary, except such as may have been earned at the time of termination. You understand this document does not constitute a contract of employment or the extension of an employment offer.

By signing below, you're doing FIVE IMPORTANT THINGS, so please READ them CAREFULLY!

1. You are authorizing Eye to Eye Private Investigation & Research to investigate all the statements and matters in your employment application, this pre-employment release form, and any other related information that may involve your character, reputation, personal characteristics, or other qualifications to work for your employer.
2. You are authorizing previous employers, any educational institutions attended, and other persons or agencies with knowledge or information on you or your record to supply such information to Eye to Eye Private Investigation & Research and
3. You are releasing (in other words, you're promising not to sue) Eye to Eye Private Investigation & Research or any person, company or agency supplying such knowledge or information on account of this knowledge or information being supplied or used.
4. You are agreeing that Eye to Eye Private Investigation & Research may use and show this document or an accurate copy of it to other persons in order to conduct this investigation and to verify the truthfulness and completeness of the information you have provided.
5. You are authorizing and understand that the results of this investigation will be disclosed to your employer. You understand that you may, upon written request, obtain a disclosure of the nature and scope of the investigation. You have the right to make a request to Eye to Eye Private Investigation & Research, upon proper identification, of the nature and substance of all information in its files on you at the time of your request, including the sources of the information, and the recipients of any reports on me. You hereby consent to your obtaining the above information from Eye to Eye Private Investigation & Research.

SUMMARY OF YOUR RIGHTS UNDER THE FAIR CREDIT REPORTING ACT The federal Fair Credit Reporting Act (FCRA) promotes the accuracy, fairness, and privacy of information in the files of consumer reporting agencies. There are many types of consumer reporting agencies, including credit bureaus and specialty agencies (such as agencies that sell information about check writing histories, medical records, and rental history records). Here is a summary of your major rights under the FCRA. **For more information, including information about additional rights, go to www.ftc.gov/credit or write to: Consumer Response Center, Room 130-A, Federal Trade Commission, 600 Pennsylvania Ave. N.W., Washington, D.C. 20580.**

I have read this form carefully. I understand it, and my signature below indicates my voluntary agreement with the above.

SIGNATURE

DATE

WITNESS